

NELSON COLLEGE OLD BOY'S ASSOCIATION INC

MINUTES OF MEETING WEDNESDAY 18 OCTOBER 2023

Meeting of: The Executive Committee
Where: Nelson College Scriptorium
Meeting Opened: 5.30pm
Present: Chris Harvey, John Brydon, Richard McLaren, Iain Graham, Rob McKegney, Paul Sturrock, Kieran Cleary, Mike Neale, Tim Oughton Lucy Jackson (minutes)

Apologies: Paul Bromell

Chairmans' Welcome: Chris Harvey welcomed everyone to the meeting, with a special welcome to new acting headmaster Tim Oughton.

Tim then introduced himself to the group and gave a short background of his experience.

Minutes of 07 June 2023 & 02 August 2023 Meetings:

Both sets of minutes approved.

Moved: Chris Harvey

Seconded: Rob McKegney

Matters Arising:

Update on Andrew Gawith Fund to clarify if the description is still valid.

Rob McKegney advised he had spoken to Andrew Gawith, and he was happy for the funds to be used at the discretion of the NCOBA Executive Committee.

Front Field Bollards

Chris Harvey gave a verbal update on the situation with the installation of the bollards. A retrospective resource consent was enforced by NCC, despite many discussions, and this is now completed. The total cost to rectify was approximately \$2000, which included working with advisors to complete the RC.

The matter is now resolved.

Iain Graham gave a further update on the field, advising that it has held up well so far with the usage. He is working with various stakeholders to put together a maintenance plan, which is estimated to be \$7000-\$8000 p.a. for a further four years.

Iain advised that full documentation and mapping will be provided by Gibbons Naylor, which will be held by Nelson College for future reference.

Funding is required to support this.

It was suggested to write to the NCOBA Life Members seeking support, and then go further by advertising the remaining squares to be adopted by old boys.

Iain Graham is meeting with Marty Fuller to discuss other funding options also.

Motion:

To create a letter to approach Life Members for support for the maintenance of the front field. This letter will also include an invitation to Quad 2024.

Moved: Mike Neale

Seconded: Paul Sturrock

Nelson College Trust Foundation Feedback

Mike Neale tabled his report (attached), and advised that they are encouraging better communication between the groups. There has been some accounting issues dating back to 2012 which have now been resolved, and the Trust has introduced a 4% filtering rule on distributable income.

The Trust have agreed for the NCOBA to have the donations button on the website reinstated. Mike expressed concern that there appears to be a lack of recognition of the NCOBA, and that they are not focusing on seeking out bequests and other funding. Mike advised that the Trust had nominated Richard Smith, the BOT Chair, to bring together the groups (NCOBA, BOT, NCTF) for a meeting, with the aim of clearing up misinformation and moving forwards together.

It was suggested that a more informal gathering, such as a BBQ, be held first, as an icebreaker.

Tim O will raise this at the next BOT Meeting on 19.10.23.

Mike also advised that the Christchurch Old Boys Branch has had a fund with the NCTF, and they have agreed to move this into the new special purpose fund to be split equally between Sport, Helping Hand, and Culture/Performing Arts. The reason for the special purpose fund is due to the demise of the PTA, and they are hopeful that other old boys will see this as worthwhile and contribute to it, as the Foundation needs some regular income to this fund.

The Trust is also supportive of a "Friends Of" or parent group being set up again.

Finance:

John Brydon presented the financial accounts. (See attached). On a cash basis, the association has recorded a surplus for the 9 months to the end of September of \$6,759.68. GST Refunds for the 6 months ending December 2022 of \$37,059.38 and \$7,428.98 for June 2023 and the advance from Ian Graham (\$10,000) has provided the buffer. On an accrual basis, the association has recorded a loss for the 9 months of \$307.00. Interesting to note that interest received accounted for 54% of operating income. Turnover for the 9 months including interest received totals \$11,466.

The Balance Sheet highlights cash reserves of \$233,302, which is up on funds held at the beginning of the financial year (\$226,543) with net assets on hand of \$176,962.17.

Also attached is a budget projection for the 12 months ending September 2024. We have modest income and overheads assumed for the next 5 months at which point I have tried to anticipate additional activity resulting from the Quadrangular tournament.

It was suggested the income stream needs to be looked at going forward, as the NCOBA needs to be in a position where it is more solvent.

There is the potential to earn income at the 2024 Quad Tournament.

Financial report moved:

Moved: John Brydon

Seconded: Richard McLaren

Payments to Ratify:

- Nelson College Stationery account: \$415.09
(Includes printing and postage of letter re the Bulletin/Nelsonian merge)
- Purchase of old Nelsonians for the archives – \$14.00
- PGG Wrightson Turf, FF Maintenance - \$548.55
- Endurance Spraying, FF Maintenance - \$575.00
- Landmark Lile, FF expenses, bollard resource consent application assistance - \$953.08

Moved: Chris Harvey

Seconded: Kieran Cleary

General Business:

- Quad Tournament 2024

The College have asked for Old Boys to be part of the Quad organising committee. Iain Graham, Kieran Cleary and John Brydon have volunteered for this. Richard McLaren will be there in a College capacity.

It was agreed to organise a fundraising dinner/auction, and use this as a major fundraiser. If successful look to do something similar annually. This will require a good speaker.

Chris Harvey recommended that this be considered by the Quad committee, and then come back to the NCOBA executive committee.

Carry over to next meeting.

- Digital Divide Concept

John Brydon presented his concept design to invite old boys to contribute to a student. Part of this includes a margin for the NCOBA for administration of it, and that there would be the opportunity for the donor and recipient to connect.

Motion:

That the digital divide concept be progressed, and advertised via the NCOBA and NC platforms.

Moved: Chris Harvey

Seconded: Paul Sturrock

- Removal of subscription fees.

This was discussed, including options around whether we can set up a direct debit option for members, but it was queried, what are members receiving for their membership?

It was agreed to leave the system as status quo for now, but to be reviewed after 2024, depending on the success of the function(s).

- **Scriptorium Policy and proposal to purchase a scanner for archives**

Clive Skilton's Scriptorium Policy was presented, and it was agreed to in principle, but it needed to be presented to the BOT as well, as they co-govern the management of the Scriptorium/archives.

The proposal to purchase a digital scanner was agreed to in principle, but that it should be split equally between both parties.

The NCOBA received the funding from the sale of archived firearms, which was put into a Script Fund, to be spent back into the archives/script maintenance.

It was agreed that this could be used, and the balance be shared equally between the NCOBA and BOT.

Motion:

The NCOBA agree in principle to contribute 50% of the cost to the purchase of a digital scanner for the purpose of digitising archives, after confirmation from the Nelson College Board of Trustees.

Moved: Chris Harvey

Seconded: Kieran Cleary

- **Year 13 Leavers Function**

As in previous years the NCOBA will supply the drinks and attend the Year 13 Leavers function. This is to be held on October 31 at 6pm. Iain, Paul, Chris and Rob advised they could attend and assist.

- **NCOBA End of Year Function**

To be held following the final meeting of the year on November 22, 2023. To be open to all Old Boys and Friends of the College. Send an invitation to NCTF and BOT members.

- **Motueka Function**

It was agreed a small function would be held before the end of November. Iain Graham to organise. This is with the intention of engaging old boys in the area to assist with the front field maintenance.

- **NCOBA & NCTF Discussion Paper**

This was a paper compiled and tabled by Richard Dykes in May. Due to the transition phase now it was agreed that this would be removed from any further discussion.

Meeting closed 7.45pm