

NELSON COLLEGE OLD BOY'S ASSOCIATION INC

MINUTES OF MEETING WEDNESDAY 01 MARCH 2023

Meeting of: The Executive Committee
Where: Nelson College Scriptorium
Meeting Opened: 5.30pm
Present: Iain Graham, Rob McKegney, Chris Harvey, Paul Sturrock, John Brydon, Richard McLaren, Richard Dykes, Lucy Jackson (minutes)

Apologies: Paul Bromell, David Robertson
Moved: Iain Graham
Seconded: Paul Sturrock

Chairmans' Welcome: Chris Harvey welcomed everyone to the meeting, and welcomed back for the year.

Minutes of 23 November 2022 Meeting:
The Minutes were confirmed as a true and correct record.
Moved: Chris Harvey
Seconded: Richard McLaren

Matters Arising from 23 November 2022 Meeting Minutes:

Front Field Report – Iain Graham

Iain tabled his written report (attached), and added that overall the programme has gone over what was expected, however stayed within budget, with no residual cost to the NCOBA residual funds. The maintenance funds will need to be locked in to allow for 5-9 years of maintenance on the field. The field will be handed back to the College in May. Security of the field – the temporary fencing along Hampden St can remain in place, and work with the College for a long term plan. An interim option is to install bollards (5-6). Chris Harvey offered to make some enquiries about sourcing some bollards.

Iain requested that a letter from the NCOBA be sent to the major contractors, who have been exceedingly generous throughout the project, and suggested that the BOT also acknowledge them.

Motion:

That the NCOBA write a letter of thanks to the contractors; Donaldson's Civil, Edridge, and Gibbons Naylor, appreciating their efforts and support in the front field upgrade.

Moved: Iain Graham
Seconded: Paul Sturrock

Motion:

That the NCOBA write a personal letter of thanks for their efforts with the front field upgrade to Scott Gibbons and Shane Drummond.

Moved: Iain Graham

Seconded: Richard Dykes

Finance:

Chris Harvey welcomed John Brydon, and thanked him for his offer to provide financial advice and accept the role of treasurer/secretary for the NCOBA.

Motion:

To appoint John Brydon as the new treasurer/secretary for the NCOBA, and add him to the banking accounts.

Moved: Chris Harvey

Seconded: Richard McClaren

The current banking officers are Chris Harvey, Robert McKegney and Brett Mochan (to be removed). Lucy Jackson (as signatory only).

John presented two reports (attached), and gave a brief background of his experience and his time at College.

1. Annual Trading Report – FY 2022
2. Monthly Trading Report including balance sheet

John advised we will need to change the way we are doing the End of Year Financial Reports, to keep in line with the NZ Charities Commission requirements. It was recommended that the NCOBA adopt a review bi-annually.

After brief discussion, it was agreed that the NCOBA would apply to IRD to change the GST periods from 6 monthly to 2 monthly. John to liaise with Kathy regarding this change.

There was discussion around the investment accounts, and it was agreed these would remain at NBS, given the support they give to the College and the Assn.

Motion:

To reinvest the #045 investment account of \$110,000 for a further 12 months at maturity on 14.04.23.

Moved: Chris Harvey

Seconded: John Brydon

Subscriptions:

It was agreed that the Front Field project has stimulated many old boys to come out of the woodwork and this was a good time to put out a further plea for subscriptions to be paid. This will be added into the next newsletter and on Facebook, and request that branches remind their members at future meetings.

There was discussion around the need to be more aggressive in the approach to additional revenue streams, as currently, interest and subscriptions are not enough.

It was agreed to dedicate a future meeting to future planning and budgeting.

Payments to Ratify:

- Payments to Naylor Love – Front Field: \$42,803.12
- Payment to PGG Wrightson – Front Field maintenance: \$3750.07

Moved: Chris Harvey

Seconded: Richard McLaren

Payments to Approve:

- NC Account – Stationery - \$46.35

Moved: Chris Harvey

Seconded: Paul Sturrock

Tumuaki Report:

Richard Dykes presented his report (attached), and added that the College auditors have advised that all single purpose trusts will need to consolidate accounts with their beneficiary, so this could have an impact on the NCOBA, this is likely to be a requirement this year.

Richard reflected on 2022 and commented on how proud he was of the staff and students despite a number of adversities during the year, such as the Covid pandemic, a flood and a fire.

He thanked Chris Harvey and Iain Graham for their efforts on the front field, and all other Old Boys involved.

He advised that the roll is up in the junior school, and only slightly below in boarding, and that the College now has a new director of boarding, Tim Middleton.

The Maori immersion programme is now up and running and going well.

The repairs will begin soon on the dining room, and be done in stages, with it likely to be ready in 2024.

The SLT are working on liquidating assets, and continue to work with the MOE.

Richard's report was accepted.

General Business:

- Richard McLaren requested assistance for students in need of laptops, by way of either sponsorship or the donation of a second hand one. It was agreed this request would go out to the wider NCOBA network in the next newsletter and on Facebook.
- AGM – the AGM will be held in the Staffroom at 5.30pm on May 10, with a social time following. Rob McKegey has kindly offered to do the catering for this.

Meeting closed: 6.45pm.

Next Meeting: AGM – Wednesday May 10, 5.30pm, Staffroom